

BOARD OF ZONING APPEALS

2010 Meeting Information

The Board of Zoning Appeals holds a public hearing on the fourth Thursday of every month unless otherwise indicated on the Herndon Town Calendar. These meetings are held at 7:30 p.m. in the Mary Ingram Council Chambers located at 765 Lynn Street, Herndon, Virginia. Applicants are required to attend the public hearing at which their application will be discussed. If an applicant or their representative is not present to answer questions regarding the application, it is likely that the item will be denied by the Board.

The deadline for filing new applications is 30 days prior to the regularly scheduled public hearing. **Please note that applications must be complete and that it is the applicant's responsibility to insure completeness. Late or incomplete applications will not be placed on the Board's upcoming agenda.** Applicants are encouraged to submit their application two to three days prior to the deadline and to have their applications reviewed by Town staff for completeness. Meetings with staff prior to the submission deadline are encouraged and may be arranged by appointment.

Board of Zoning Appeals 2010 application deadlines and public hearing dates:

<u>Application Deadline</u>	<u>Public Hearing date</u>
December 29, 2009	January 28, 2010
January 26, 2010	February 25, 2010
February 23, 2010	March 25, 2010
March 23, 2010	April 22, 2010
April 27, 2010	May 27, 2010
May 25, 2010	June 24, 2010
June 22, 2010	July 22, 2010
July 27, 2010	August 26, 2010
August 24, 2010	September 23, 2010
September 28, 2010	October 28, 2010
October 19, 2010	November 18, 2010
November 16, 2010	December 16, 2010

If you have any questions or would like to arrange an appointment, please contact the Town of Herndon Department of Community Development at (703) 787-7380. Town offices are located at 777 Lynn Street and are open from 8:00 a.m. to 5:00 p.m., Monday through Friday.